

# Transportation Policy and Guidelines for Medical Students in the Icahn School of Medicine at Mount Sinai

## For Travel to/from Required Clerkships or Elective Clinical Sites:

*The Mount Sinai Health System shuttle service is available to all medical students and should be the primary method of transportation to clerkship and elective clinical sites. Uber can only be used within a certain time frame noted below AND when a shuttle is not available.*

*Use the [MSHS Shuttle Live Tracker](#) or the tables at the end of this document for shuttle options. If shuttle service is unavailable, students should use alternate methods of transportation such as MTA subway or bus systems, walking, CitiBike or Ferry. At the end of this document, you can also find public transit options.*

*All Year 3 and 4 students in the MD program will have access to the Sinai Uber Account. This account can ONLY be used for travel to/from a required Core Year 3 or Year 4 clerkship clinical site or a Sinai clinical elective and the below guidelines must be followed.*

*The required Core Year 3 or Year 4 clerkship includes:*

- Ambulatory Care-Geriatrics
- Emergency Medicine
- Inpatient Medicine
- Obstetrics and Gynecology
- Pediatrics
- Psychiatry
- Neurology
- Surgery-Anesthesiology
- Medicine Acting Internship
- Obstetrics and Gynecology Acting Internship
- Pediatrics Acting Internship
- General Surgery Acting Internship
- Surgical Subspecialty Acting Internship

## When to use Uber:

*The Uber timeframe is 8pm-7am: April to October & 7pm - 7am: November to March*

### **Uber use within timeframe is allowed if:**

- *There is no ISMMS shuttle that will arrive at/depart your clinical site within 60 minutes of your shift start/end time*

*-OR-*

- *Transportation via shuttle represents an immediate safety concern to yourself (must complete Uber Management Form)*

### **Uber use outside timeframe is allowed if:**

- *There is no ISMMS shuttle service AND there are no viable public transportation routes to/from your clinical site (must complete Uber Management Form). Public transportation routes to each site are listed below*

*-OR-*

- *Transportation via shuttle or public transport represents an immediate safety concern to yourself (must complete Uber Management Form). Public transportation routes to each site are listed below*

## Uber Guidelines:

- *Students should not arrive unnecessarily early or leave deliberately late in order to take an Uber*
- *Students are only allowed to take an Uber within the 5 boroughs of New York City*
- *During the EM Rotation the Sinai Uber account can be used during the following times if a shuttle is not available within 60 minutes of the below times:*
  - *Shifts starting at 7am, 10pm, 11pm or 12am*
  - *Shifts ending at 7pm (only November-March), 8pm, 9pm, 10pm, 11pm, 12am, 1am, or 6am*
- *Students and rotations when Uber cannot be used are:*
  - *1st or 2nd year students*
  - *PhD phase students*
  - *Scholarly Year students*
  - *Students on a leave of absence*
  - *to/from research activities*
  - *Away Electives*
  - *ASM clinical sites*
  - *InFocus time*
  - *Dual Degree Related Activities*
  - *If there is a shuttle available*
- *The Expense Code and Expense Memo must both be completed with your clerkship, location, and reason for taking an Uber.*
- *Only UberX Share can be used when ordering and Uber*

## Uber Usage Form

*A student must submit an [Uber Usage Form](#) if the ride was outside of the Uber timeframe, there was a transportation issue and/or the student is using the account due to a safety concern.*

- *Safety – Transportation via shuttle or public transportation represented an immediate safety concern (the safety concern must be described in detail)*
- *Transportation Issue – BOTH the shuttle AND public transportation (subway/bus, etc) were not available for transport*

*To ensure the policy is followed appropriately there will be a monthly audit of the account and students will be asked to reimburse for Uber rides that fall outside of this policy.*

## Cost of Attendance Budgets for Medical School

*There is a unique cost of attendance budget published by the Office of Student Financial Services for each year of the MD program. The cost of attendance budget includes the expected costs for tuition and fees, educational expenses, and personal expenses for the associated year of the program. Transportation costs are included in the educational expenses budget for years where travel is a required curricular component of the MD program. This Academic Year, the estimated cost for transportation for 3rd year students is \$2,400 and for 4th year students it is \$2,000.*

*If you are currently receiving financial aid:*

*The cost of transportation is factored into your cost of attendance and financial aid funding does include these expenses.*

*If you are not currently receiving financial aid, but need assistance with your expenses:*

*You are eligible to apply for optional loans, if you require financial assistance to address any portion of your educational costs. You can contact [studentfinancialservices@mssm.edu](mailto:studentfinancialservices@mssm.edu) to receive more information.*

*If you are self-financing:*

*You are responsible for the associated travel expenses for travel to/from clinical activities not included in the guidelines for using the Sinai Uber account.*

## Shuttle Schedules

ICAHN- BRONX VA Departure Times (Monday-Friday)	
<i>ICAHN (Madison Ave &amp; 98 St)</i>	<i>BRONX VA</i>
6:30AM (bus)	5:45AM (bus)
8:15AM (bus)	7:15AM (bus)
9:45AM (passenger van)	9:00AM (passenger van)
<b>12:45PM (passenger van)</b>	<b>12:00PM (passenger van)</b>
<b>4:45PM (bus)</b>	<b>4:00PM (bus)</b>
<b>6:15PM (bus)</b>	<b>5:30PM (bus)</b>

ICAHN- ELMHURST- MS QUEENS SHUTTLE Departure Times (Monday- Friday)		
<i>ICAHN (Madison Ave &amp; 98 St)</i>	<i>ELMHURST</i>	<i>MS QUEENS</i>
6:00AM	6:35AM	--
6:30AM	7:10AM	--
7:10AM	7:45AM	--
7:50AM	9:00AM	--
8:35AM	10:15AM	10:30AM
<b>12:00PM</b>	<b>12:30PM</b>	--
<b>2:15PM</b>	<b>3:00PM</b>	<b>3:15PM</b>
<b>4:05PM</b>	<b>5:10PM</b>	--
<b>5:50PM</b>	<b>6:30PM</b>	--
<b>7:10PM</b>	<b>7:40PM</b>	--
<b>8:15PM</b>	<b>8:50PM</b>	--

  

Departure Times (Saturday-Sunday)		
6:00AM	6:35AM	--
7:10AM	7:45AM	--
8:35AM	9:10AM	--
<b>4:05PM</b>	<b>5:10PM</b>	--
<b>5:50PM</b>	<b>6:30PM</b>	--
<b>7:10PM</b>	<b>7:40PM</b>	--

ICAHN- MS BETH ISRAEL SHUTTLE Departure Times (Monday-Friday)	
<i>ICAHN (Madison Ave &amp; 98 St)</i>	<i>MS Beth Israel (16<sup>th</sup> St &amp; 1<sup>st</sup> Ave)</i>
6:00AM	6:30AM
7:15AM	8:15AM
---	<b>5:30PM</b>
<b>6:30PM</b>	<b>7:30PM</b>
<b>8:30PM</b>	<b>END</b>

ICAHN- MS MORNINGSIDE SHUTTLE	
Departure Times (Monday-Friday)	
<i>ICAHN (Madison Ave &amp; 98 St)</i>	<i>MS MORNINGSIDE</i>
6:00AM	6:30AM
7:00AM	7:30AM
8:00AM	8:30AM
10:00AM	10:30AM
11:00AM	11:30AM
<b>12:00PM</b>	<b>12:30PM</b>
<b>1:00PM</b>	<b>1:30PM</b>
<b>2:00PM</b>	<b>2:30PM</b>
<b>3:00PM</b>	<b>3:30PM</b>
<b>4:00PM</b>	<b>4:30PM</b>
<b>5:00PM</b>	<b>5:30PM</b>
<b>6:00PM</b>	<b>6:15PM</b>
<b>6:45PM</b>	<b>7:45PM</b>
<b>END</b>	

ICAHN- MS WEST SHUTTLE	
Departure Times (Monday-Friday)	
<i>ICAHN (Madison Ave &amp; 98 St)</i>	<i>MS WEST</i>
5:00AM	5:30AM
6:00AM	6:30AM
7:00AM	7:30AM
8:00AM	8:45AM
<b>5:00PM</b>	<b>5:45PM</b>
<b>6:25PM</b>	<b>7:05PM</b>
<b>7:45PM</b>	<b>8:25PM</b>

MS WEST- MS BETH ISRAEL SHUTTLE	
Departure Times (Sunday-Saturday)	
<i>MS West (W 58<sup>th</sup> St &amp; 10<sup>th</sup> Ave)</i>	<i>MS Beth Israel (E 16<sup>th</sup> St &amp; 1<sup>st</sup> Ave)</i>
5:30AM	6:00AM
6:30AM	7:00AM
7:30AM	8:15AM
--	<b>4:30PM</b>
<b>5:30PM</b>	<b>6:15PM</b>
<b>7:00PM</b>	<b>8:30PM</b>
<b>END</b>	

MS WEST- MS MORNINGSIDE

Departure Times

(Sunday-Saturday)

Schedule Permitting and upon request, the driver can stop at:

W 70<sup>th</sup> St, W 77<sup>th</sup> St, W 84<sup>th</sup> St, W 96<sup>th</sup> St, and W 108<sup>th</sup> St.

<i>MS West (W 58<sup>th</sup> St &amp; 10<sup>th</sup> Ave)</i>	<i>MS Morningside (114<sup>th</sup> and Amsterdam)</i>
6:00AM	6:15AM
6:45AM	7:15AM
7:45AM	8:15AM
8:45AM	9:15AM
10:00AM	10:30AM
11:00AM	11:30AM
12:00PM	12:45PM
1:30PM	2:15PM
3:00PM	4:00PM
4:45PM	5:30PM
6:15PM	7:00PM
7:30PM	8:15PM
9:00PM	9:30PM
10:00PM	10:30PM
11:00PM	11:30PM
12:00AM	12:30AM

Shuttle/ Public Transportation to/from Sites

The primary mode of transportation is the Shuttle. If there is no shuttle listed or the time does not line up with your schedule, students are expected to take public transportation.

<i>Site Name</i>	<i>Shuttle</i>	<i>Public Transportation</i>	<i>Clerkship/Al</i>	<i>Earliest/Latest Students will be at this site- TIMES MAY DIFFER DEPENDING ON SCHEDULE</i>
BronxCare Health System		4, B, D, Bx1, Bx2, BxM4, Bx32	Pediatrics	6:15am/5pm
Bronx VA	MSH-Bronx VA	4, B, D, Bx3, Bx9, Bx32	Neurology	8am/9pm
Brooklyn Hospital Center		2, 3, 4, 5, A, C, B, D, G, N, Q, R, W, B38, B54	Pediatrics	6:30am/5pm
Elmhurst	MSH- Elmhurst	7, E, F, M, R	Emergency Medicine	Shifts Vary: 7am-3pm 11am-7pm 3pm-11pm 11pm-7am
			Medicine Al	8am/9pm

			Medicine	7am/6pm
			Neurology	8am/9pm
			OB-GYN	6:30am/7pm
			Pediatrics	6:45am/5pm
			Surgery AI	5am/ 9am
			Surgery/Anes	6am/6am

Mount Sinai Beth Israel	MSH-MSBI MSW-MSBI	4, 5, 6, L, N, Q, R, W, M14A-SBS, M14D-SBS, M15, M15-SBS	Emergency Medicine	Shifts Vary: 8am-4pm 12pm-8pm 4pm-12am 12am-8am
			Medicine	7am/7pm
			Neurology	8am/9pm
			Pediatrics	Shifts Vary 8am-3pm 3pm-10pm 5pm-12am
			Psychiatry	7:30am/9pm
			Medicine AI	8am/9pm
			Pediatrics AI	Shifts Vary 12pm-8pm 12pm-10pm 2pm-10pm 2pm-12am 4pm-2am 6pm-2am

Mount Sinai Hospital	MSH- Elmhurst MSH- MSM MSH- MSW MSH-MSBI	6, Q, M1, M2, M3, M4, M96, M98, M101, M102, M103, M104, M106, Ferry	ACG	8am/5pm
			Emergency Medicine	Shifts Vary: 7am-3pm 9am-5pm 3pm-11pm 5pm-1am 11pm-7am
			Medicine	6:30am/6:30pm
			Neurology	8am/9pm
			OB-GYN	6:30am/7pm
			Pediatrics	6:30am/6:30pm
			Psychiatry	7:30am/9pm
			Medicine AI	8am/9pm

			OB-GYN AI	5:45am/7:30pm
			Pediatric AI	6:30am/6:30pm
			Surgery AI	5am/ 9am
			Surgery/Anes	5am/9pm
Mount Sinai Morningside	MSH-MSM MSM-MSW	1, B, C, M11, M60-SBS	ACG	8am/5pm
			Emergency Medicine	Shifts Vary 7am-3pm 9am-5pm 1pm-11pm 3pm-11pm 4pm-12am 10pm-7am 11pm-7am
			Medicine	7am/9pm
			Neurology	8am/9pm
			Psychiatry	7:30am/9pm
			Medicine AI	8am/9pm
			Surgery AI	5am/ 9am
			Surgery/Anes	5am/9pm
			Mount Sinai Queens	MSH-Elmhurst
Neurology	8am/9pm			
Mount Sinai West	MSH- MSW MSW- MSBI MSM-MSW	1, B, C, M2, M3, M4	Emergency Medicine	Shifts Vary: 7am-3pm 9am-5pm 1pm-11pm 3pm-11pm 4pm-12am 10pm-7am 11pm-7am
			Medicine	7am/9pm
			Neurology	8am/9pm

			OB-GYN	6:30am/7pm
			Psychiatry	7:30am/9pm
			Medicine AI	8am/9pm
			Surgery AI	5am/ 9am
			Surgery/Anes	5am/9pm

## Outpatient Sites

MSDD - HealthQuarters NOHO		4, 5, 6, B, D, F, M, M1	Ambulatory Care	8am/5pm
MSDD Stuyvesant Town	MSH-MSBI MSW- MSBI	6, L, M101		
MSDD: 8th Ave	MSH- MSW	C, E, N, R, S		
MSDD: West Park Medical	MSH- MSW	N, R, Q, W, B, C		
MSDD - Samuel Friedman Health Center for the Performing Arts	MSH- MSW	N, R, M, 1, B		
MSDD - Chelsea 23rd St		C, E, M23-SBS		
MSDD - West 8th St		6, B, D, F, M, C		
MSDD - Greenwich St		C, 2, 3, 4, 5		
MSDD - Japanese Medical Practice	MSH-MSBI	6, M1, M2, M3, M101, M102, M103		
MSDD - Williamsburg		L, Ferry		
MSDD - West 14th St	MSH-MSBI MSW- MSBI	2, 3, C, L		
MSDD - Delancey St		6, F, M, J		
MSDD - East 34th St		6, M1, M2, M3, M101, Ferry		
FPA - Mount Sinai Faculty Practice Associates	MSH- Elmhurst MSH- MSM MSH- MSW MSH-MSBI	6, Q, Ferry		
IFH - 119th Street		M1		
IFH - 17th Street	MSH-MSBI MSW- MSBI	1, 2, 3, C, L		
IFH - 94th Street	MSH- Elmhurst MSH- MSM MSH- MSW MSH-MSBI	M96, M106		



IFH - Walton Family Health Center		4, B, BxM4		
IFH Cadman Plaza		2, 3, 4, 5, C		
IMA - Mount Sinai Internal Medicine Associates	MSH- Elmhurst MSH- MSM MSH- MSW MSH-MSBI	6, Q, M1, M2, M3, M4, M96, M98, M101, M102, M103, M104, M106, Ferry		
MSQ - Forest Hills		M, R		
MSQ - Jackson Heights		7		
Union Square	MSH-MSBI MSW- MSBI	4, 5, 6, N, Q, R, W		
MSM/MSW - Ansonia	MSH- MSW	1, 2, 3, M104		
MSM/MSW - West 147th St		B, C, M1, M2, M3		
MSH Geriatrics	MSH- Elmhurst MSH- MSM MSH- MSW MSH-MSBI	6, Q, M1, M2, M3, M4, M96, M98, M101, M102, M103, M104, M106, Ferry		
MSM Geriatrics	MSH- MSM	1, B, C, M4		
MSD Geriatrics	MSH-MSBI MSW- MSBI	4, 5, 6, N, Q, R, W		

Roosevelt Island Pediatrics		F, Ferry	Pediatrics	1pm/5pm
MSD- Brooklyn Heights		2, 3, 4, 5, R, Ferry		
Mount Sinai Queens		N,W, Ferry		
MSD Union Square	MSH-MSBI	4,5,6,N,Q,R,W		