Medical Student Transportation Program

General Guidelines for Transportation to Required Clerkship or Elective Clinical Sites:

Medical students are encouraged to utilize the shuttle service for transportation to clerkship and elective clinical sites where a route is available. Riding the MTA (subway and bus systems) is encouraged as an alternative method of transportation, under your own discretion, as routes do vary. Usage of UBER is delineated in the corresponding section below, for each clinical site.

SHUTTLE SERVICE GUIDELINES
Shuttles should be used as the primary method of transportation when available. There are shuttle routes to the majority of the training sites where students rotate on clerkship or elective shifts.

Shuttle Schedules

Use the MSHS Shuttle Live Tracker to keep up to speed on the below shuttle routes (note: MSH - MSBI shuttle is not on the live tracker at this time)

Below are the student shuttle schedules for travel between the following sites. Shuttle pick-up locations at MSH are 98th street/Madison Avenue:

- MSH/ICAHN and MS Beth Israel/MS Downtown/MS Union Square/NY Eye & Ear
- MSH/ICAHN and Elmhurst and MSQ.
- MSH/ICAHN and MS Morningside
- MSH/ICAHN and MS West
### ICAHN - MS DOWNTOWN SHUTTLE

#### Pick-up Times

<table>
<thead>
<tr>
<th></th>
<th>ICAHN (Madison Ave &amp; 98th St)</th>
<th>MS Downtown (16th St &amp; 1st Ave)</th>
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<tbody>
<tr>
<td>5:00am</td>
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<td>7:15am</td>
<td>8:15am</td>
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<td>8:30pm</td>
<td>7:30pm</td>
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### ICAHN - ELMHURST - MS QUEENS SHUTTLE SCHEDULE

#### Monday — Friday Service

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<th>MSH Departures</th>
<th>Elmhurst Departures</th>
<th>MSG Departures</th>
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<td>8:35</td>
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<td>2:15</td>
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<td>7:10</td>
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**Bold times denote PM departures**

#### Saturday — Sunday Service

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<thead>
<tr>
<th></th>
<th>MSH Departures</th>
<th>Elmhurst Departures</th>
<th>MSG Departures</th>
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UBER GUIDELINES

- The ISMMS UME Student Transportation UBER program will only be available for the following situations:
  - Medical students travelling to/from a required core Year 3 or Year 4 clerkship clinical site
  - Medical student travelling to/from elective shifts

- Medical students may not arrive unnecessarily early or deliberately leave their site late, simply to meet the time criteria to use UBER.

- Medical students may only utilize UBER when traveling to/from an eligible clinical site to your place of residence (only within the 5 NYC boroughs)

- Please contact clerkships@mssm.edu to request permission to utilize UBER for a rotation not listed (e.g. non-ACG outpatient site, clinical elective site, etc.).
SITE SPECIFIC GUIDELINES

Ambulatory Care (Outpatient) Sites
- Travel to/from these sites using UBER with *no time limitations* is still in effect

BronxCare
- Travel to/from this site using UBER with *no time limitations* is still in effect
- MTA (subway and buses) are an alternative method of transportation.

BronxVA
- Travel to/from this site using UBER with *no time limitations* is still in effect
- MTA (subway and buses) are an alternative method of transportation.

Brooklyn Hospital
- Travel to/from this site using UBER with *no time limitations* is still in effect
- MTA (subway and buses) are an alternative method of transportation.

Elmhurst Hospital
- Shuttle service is the primary method of transportation to this site *(effective 8/31/20)*
- MTA (subway and buses) are an alternative method of transportation.
- UBER may be used to travel between the student’s residence (only within the 5 NYC boroughs) and the clinical site ONLY between off-hours, 8pm - 7am
  - Students may not arrive unnecessarily early or deliberately leave their site late, simply to meet the time criteria to use UBER

Mount Sinai Beth Israel/MS Downtown/MS Union Square/NY Eye & Ear
- Shuttle service is the primary method of transportation to this site *(effective 8/31/20)*
  - Pick-up/Drop-off location is on 16th St & 1st Ave
- MTA (subway and buses) are an alternative method of transportation.
- UBER may be used to travel between the student’s residence (only within the 5 NYC boroughs) and the clinical site ONLY between off-hours, 8pm - 7am
  - Students may not arrive unnecessarily early or deliberately leave their site late, simply to meet the time criteria to use UBER

Mount Sinai Hospital
- UBER may be used to travel between the student’s residence (only within the 5 NYC boroughs) and the clinical site ONLY between off-hours, 8pm - 7am
  - Students may not arrive unnecessarily early or deliberately leave their site late, simply to meet the time criteria to use UBER
- **Students Living Off-Campus with a Clerkship/Elective Rotation at MSH** must plan for their own transportation to arrive at MSH. UBER usage is not permitted outside of off-peak hours (8pm – 7am), when required.

**Mount Sinai Morningside**
- Shuttle service is the primary method of transportation to this site (effective 10/12/20)
- MTA (subway and buses) are an alternative method of transportation.
- Travel to/from this site using UBER with no time limitations is still in effect

**Mount Sinai Queens**
- Shuttle service is the primary method of transportation to this site (effective 8/31/20)
  - **EXCEPTIONS:** MSQ shuttle service has limited times. If your shift times do not coincide with the shuttle service times, then students may utilize UBER for travel to MSQ.
- MTA (subway and buses) are an alternative method of transportation.
- UBER may be used to travel between the student’s residence (only within the 5 NYC boroughs) and the clinical site ONLY between off-hours, 8pm – 7am, unless otherwise stated (for MSQ only).
  - Students may not arrive unnecessarily early or deliberately leave their site late, simply to meet the time criteria to use UBER

**Mount Sinai West**
- Shuttle service is the primary method of transportation to this site (effective 10/12/20)
- MTA (subway and buses) are an alternative method of transportation.
- Travel to/from this site using UBER with no time limitations is still in effect

The transportation policy is subject to change, as the Department of Medical Education continues to monitor the evolution of our environment. As always, UBER usage is monitored regularly for integrity. All details of your trip will be transparent and reported to the professional staff who administer the account. This includes: your name, pickup/drop-off time and location, Clerkship expense code, etc.

It is important that students ensure their UBER app is up to date. You must follow the steps in the invitation sent to your school email, from UBER, to set up your UBER for Business account.

**Please continue to check your email for any updates/changes to this transportation program.**

- For technical assistance with the UBER app, please email: business-support@uber.com
● For troubleshooting the setup of your account, or account general inquiries, please email: clerkships@mssm.edu

● To provide feedback regarding the transportation program, please reach out to your respective clerkship representatives or class representatives.