



# CLERKSHIP INFORMATION SHEET

## Emergency Medicine Clerkship

Academic Year: 2024 – 2025

Duration of Clerkship (# of weeks): 4 weeks

CLERKSHIP INFORMATION .....	1
CLERKSHIP CONTACTS .....	1
MISSION STATEMENT OF CLERKSHIP .....	1
GOALS OF CLERKSHIP .....	1
OBJECTIVES OF CLERKSHIP .....	2
WORK SCHEDULE/DUTY HOURS .....	3
GENERAL CLINICAL SCHEDULE .....	3
WORK HOUR POLICY .....	3
SITE ROTATION CHARACTERISTICS.....	3
METHODS OF INSTRUCTION .....	3
MANDATORY DIDACTICS .....	3
METHODS OF ASSESSMENT .....	4
DETERMINATION OF GRADING .....	4
CRITERION-REFERENCED ASSESSMENT/OBJECTIVE ASSESSMENT MAP .....	4
BEHAVIORAL GRADING CRITERIA.....	6
FAIL & REMEDIATION REQUIREMENTS.....	7
REQUIRED CLINICAL EXPERIENCES (RCE) .....	7
REMEDIATION .....	7
RECOMMENDED CLERKSHIP READINGS/TEXTS .....	7
STUDENT RESOURCES & POLICIES .....	7
ATTENDANCE & ABSENCE REQUEST POLICY.....	7
CONFLICT OF INTEREST (COI) POLICY.....	8
SPECIAL ACCOMMODATIONS .....	8
GRADING POLICY.....	8
WORK HOURS POLICY .....	8

SUPERVISION POLICY .....	8
REMEDATION POLICY .....	9
ACADEMIC INTEGRITY POLICY .....	9
REQUIRED CLINICAL EXPERIENCES .....	9
CONFIDENTIAL COMPLIANCE HOTLINE.....	9
TITLE IX .....	9
OMBUDS OFFICE .....	9
CONTACT INFORMATION.....	9
CLINICAL CURRICULUM TEAM .....	9
STUDENT AFFAIRS .....	9

## CLERKSHIP INFORMATION

### CLERKSHIP CONTACTS

Clerkship Director	<b>Shefali Trivedi, MD</b>	<a href="mailto:shefali.trivedi@mountsinai.org">shefali.trivedi@mountsinai.org</a>
Associate Clerkship Director	<b>Chandni Pawar, MD</b>	<a href="mailto:chandni.pawar@mountsinai.org">chandni.pawar@mountsinai.org</a>
Clerkship Coordinator	<b>Vitaly Acosta</b>	<a href="mailto:vitaly.acosta@mountsinai.org">vitaly.acosta@mountsinai.org</a> Phone: 212-241-1644
Mount Sinai Morningside & Mount Sinai West Site Director	<b>Jamie Edelstein, MD</b>	<a href="mailto:siredmedstuds@gmail.com">siredmedstuds@gmail.com</a>
Mount Sinai Queens Site Director	<b>Matthew Bai, MD</b>	<a href="mailto:matthew.bai@mountsinai.org">matthew.bai@mountsinai.org</a>
Elmhurst Hospital Center Site Director	<b>Micah Nite, MD</b>	<a href="mailto:micahjnite@gmail.com">micahjnite@gmail.com</a>

### MISSION STATEMENT OF CLERKSHIP

This 4-week clerkship helps students to improve their evaluation and presentation skills and to practice medical decision making under the supervision of Emergency Medicine faculty. Clinical experiences in the Emergency Department (ED) allow students to assess patients of all ages with acute, urgent, and critical complaints, practice procedural skills, and facilitate application of evidence-based medicine. The didactics, labs, simulation, and web-based exercises enhance their knowledge, promote use of clinical guidelines, medical decision making, and provide opportunities for self-directed learning and reflection. Professionalism and the ability to work effectively in teams under challenging situations are modeled. Patient and family education and appropriate use of outpatient community resources are practiced. It is our mission to provide a superior Emergency Medicine clerkship experience.

### GOALS OF CLERKSHIP

As a required fourth year clerkship, faculty seek to prepare students for the more independent practice required for residency. The clinical experience will focus on teaching students to recognize emergent conditions, prioritize treatment options, manage an interdisciplinary team, and determine appropriate disposition. At the end of the clerkship, students should be more comfortable with their assessment of patients with potentially dangerous conditions, and more autonomous in their practice. Students should hope to gain confidence in their skills and feel more prepared to enter residency. We are committed to helping each student reach their greatest potential and experience within Emergency Medicine.

## OBJECTIVES OF CLERKSHIP

By the end of the clerkship students will be able to:

Clerkship Objective	MD Program Objective
Demonstrate a compassionate and nonjudgmental approach when caring for patients	<ul style="list-style-type: none"><li>• Empathy 1 (IV.D.1)</li><li>• Respect 1 (IV.E.1)</li></ul>
Develop a differential diagnosis when evaluating an undifferentiated patient and prioritize emergent diagnoses	<ul style="list-style-type: none"><li>• Clinical Reasoning 1 (I.D.1)</li><li>• Clinical Reasoning 2 (I.D.2)</li><li>• Characteristics and Mechanisms of Disease 4 (II.B.4)</li><li>• Characteristics and Mechanisms of Disease 5 (II.B.5)</li></ul>
Develop a management plan for the patient with both an undifferentiated complaint and a specific disease process, including appropriate disposition and follow-up	<ul style="list-style-type: none"><li>• Medical Decision Making 1 (I.E.1)</li><li>• Medical Decision Making 2 (I.E.2)</li><li>• Clinical Reasoning 1 (I.D.1)</li><li>• Clinical Reasoning 2 (I.D.2)</li><li>• Clinical Reasoning 3 (I.D.3)</li></ul>
Effectively communicate with consultants, admitting services and other members of the health care team	<ul style="list-style-type: none"><li>• Communication Skills 2 (I.F.2)</li><li>• Teamwork 1 (III.C.1)</li></ul>
Effectively communicate with patients and family members	<ul style="list-style-type: none"><li>• Communication Skills 2 (I.F.2)</li><li>• Communication Skills 4 (I.F.4)</li></ul>
Monitor the response to therapeutic interventions	<ul style="list-style-type: none"><li>• Medical Decision Making 1 (I.E.1)</li></ul>
Obtain an accurate problem-focused history and physical examination	<ul style="list-style-type: none"><li>• History Taking 1 (I.A.1)</li><li>• Physical Examination 1 (I.B.1)</li></ul>
Exhibit honesty and integrity in patient care; Practice ethical decision-making.	<ul style="list-style-type: none"><li>• Honesty and Integrity 1 (IV.C.1)</li><li>• Honesty and Integrity 2 (IV.C.2)</li></ul>

## WORK SCHEDULE/DUTY HOURS

### GENERAL CLINICAL SCHEDULE

Students at all sites will report when instructed and will discuss their schedules with their respective clerkship site directors. Students must complete a total of 12 shifts. Each shift will be 8 hours at each site. Students will be required to complete 2 overnight and 2 weekend shifts throughout the clerkship.

Site directors have the final word in shift allocation and assignments.

### WORK HOUR POLICY

Please view the ISMMS Clinical Student Work Hour Policy, which outlines the instructional time limitations for third- and fourth-year students, [here](#).

<https://icahn.mssm.edu/education/students/handbook/student-work-hours>

### SITE ROTATION CHARACTERISTICS

The below are rotation characteristics that are unique to the site.

- **MSH:** Students at MSH have the opportunity to do one specialized shift working primarily with critically ill patients. They also have the opportunity to do up to ONE pediatric EM shift (though not required).
- **MSM/MSW:** Rotation includes a hands-on EMS ride along experience.
- **ELMHURST:** Students have the opportunity to do one specialized shift working primarily with critically ill and trauma patients.
- **MSQ:** Students have the opportunity to see lower acuity, critically ill, and pediatric patients throughout each of their shifts.

### METHODS OF INSTRUCTION

#### MANDATORY DIDACTICS

Orientation (didactic and emails), Introduction to Emergency Airway Management (simulation based), Suture Lab (procedure lab), Resuscitation Lab (small group, simulation based), Emergency Bedside Ultrasound training (live model or mannequin, ultrasound machine, online tutorials), Adult Simulation (hi fidelity mannequin, team management of critical patients), Resident Conferences (minimum of two Wednesdays required) including Grand Rounds (lecture).

Online resources to augment class discussion available on Blackboard including CDEM curriculum, ACLS Guidelines, critical care podcasts, treatment guidelines, video lectures, ECG tutorial, and other online didactic materials.

At the core of the clerkship is the autonomy granted to students to take full responsibility for the evaluation, presentation of history and physical, differential and initial management plan to the supervising faculty preceptor. Students will facilitate the work up, communicate with ancillaries, review the data, evaluate response to treatment and suggest decisions regarding admission or discharge. Faculty and residents will

provide bedside teaching when appropriate; ED staff will assist with guidance on procedures; and verbal and written feedback will be given to the student at the end of each clinical shift. Students will have the opportunity to work with a variety of ED faculty and be exposed to various management and practice styles. Students are expected to be honest about their uncertainties and use live and online resources to augment their knowledge and practice.

## METHODS OF ASSESSMENT

### DETERMINATION OF GRADING

Grading decisions are ultimately at the discretion of the Grading Committee for each clerkship. The clerkship Grading Committee will review student performance and may modify grades assigned by the Clerkship Director if there is evidence of error, inaccurate data, bias and/or outliers. The procedure for assigning grades (Honors, Pass, Fail) is outlined in the ISMMS grading policy, [here](#). (icahn.mssm.edu > Education > Medical Student Handbook > Assessment and Grading).

Below is a list of clerkship assessments mapped to each clerkship objective. Students must demonstrate competency in all objectives by passing each of the associated assessments. Some objectives are pass/fail, and some objectives are tiered honors/pass/fail. For tiered objectives, students may demonstrate honors-level performance by meeting the criteria listed in the associated assessments. **To achieve a grade of Honors for the clerkship, students must demonstrate honors-level performance in 4 out of 6 of the tiered objectives.**

Students who exhibit a concerning pattern of behavior as outlined in the Behavioral Grading Criteria may have their clerkship grade impacted, among other actions. Please see below for more details.

### CRITERION-REFERENCED ASSESSMENT/OBJECTIVE ASSESSMENT MAP

Objective	Assessment	Criteria Pass	Criteria Honors
Demonstrate a compassionate and nonjudgmental approach when caring for patients; exhibit honesty and integrity in patient care	<ul style="list-style-type: none"> <li>CE: Culturally competent care</li> <li>CE: A&amp;P in ethical manner</li> </ul>	CE: On average, meets expectations (column 5)	
Develop a differential diagnosis when evaluating an undifferentiated patient and prioritize emergent diagnoses	<ul style="list-style-type: none"> <li>Final Exam</li> <li>CE: Clinical reasoning/diagnosis</li> <li>Simulation Lab</li> </ul>	Final exam score $\geq 60\%$ <b>AND</b> CE: On average, meets expectations (column 5) <b>AND</b> Attends Simulation Lab	Final exam score $\geq 60\%$ <b>AND</b> CE: On average, above expectations ( $\geq$ column 6) <b>AND</b> Actively participates in Simulation Lab

Develop a management plan for the patient with both an undifferentiated complaint and a specific disease process, including appropriate disposition and follow up	<ul style="list-style-type: none"> <li>Final Exam</li> <li>CE: Observation &amp; Reassessment</li> <li>CE: Disposition</li> <li>Simulation Lab</li> </ul>	Final exam score $\geq 60\%$ <b>AND</b> CE: On average, meets expectations (column 5) <b>AND</b> Attends Simulation Lab	Final exam score $\geq 60\%$ <b>AND</b> CE: On average, above expectations ( $\geq$ column 6) <b>AND</b> Actively participates in Simulation Lab
Effectively communicate with consultants, admitting services, and other members of the health care team	<ul style="list-style-type: none"> <li>CE: Professional values/teamwork</li> </ul>	CE: On average, meets expectations (column 5)	
Effectively communicate with patients and family members	<ul style="list-style-type: none"> <li>CE: Patient centered communication</li> </ul>	CE: On average, meets expectations (column 5)	CE: On average, above expectations ( $\geq$ column 6)
Monitor the response to therapeutic interventions	<ul style="list-style-type: none"> <li>CE: Observation &amp; reassessment</li> <li>Simulation Lab</li> </ul>	CE: On average, meets expectations (column 5) <b>AND</b> Attends Simulation Lab	CE: On average, above expectations ( $\geq$ column 6) <b>AND</b> Actively participates in Simulation Lab
Obtain an accurate problem-focused history and physical examination	<ul style="list-style-type: none"> <li>CE: Data gathering</li> <li>Simulation Lab</li> </ul>	CE: On average, meets expectations (column 5) <b>AND</b> Attends Simulation Lab	CE: On average, above expectations ( $\geq$ column 6) <b>AND</b> Actively participates in Simulation Lab
Exhibit honesty and integrity in patient care Practice ethical decision-making	<ul style="list-style-type: none"> <li>CE: A&amp;P in ethical manner</li> </ul>	CE: On average, meets expectations (column 5)	CE: On average, above expectations ( $\geq$ column 6)
N/A	Required Clinical Experiences	Log every RCE into One45 prior to end of clerkship	

**Note:** The clerkship grading committee will review any student who does not achieve Honors and at its discretion may modify scores upward if there is evidence of inaccurate data, bias and/or outliers

CE = Clinical Evaluation

RCE = Required Clinical Experience

## BEHAVIORAL GRADING CRITERIA

Any and all behaviors listed in the table below are concerning and will result in referral to the Office of Student Affairs. If the behavior is egregious and/or part of a concerning pattern of behavior, it may also result in referral to the Promotions Committee for consideration of disciplinary action and/or documentation in the Academic Progress section of the Medical Student Performance Evaluation (MSPE). Additionally, the below list is not exhaustive; there are behaviors not described below that may result in escalation and/or disciplinary action (see: [Student Code of Conduct](#)).

The following table is used to determine the impact of the listed behaviors **on the student's clerkship grade**. The Clerkship Director has the discretion to determine if the student has exhibited any of the listed behaviors and will incorporate these observations into the calculation of the student's final grade.

**1 mark** – Eligible for Honors. Referral/escalation as above.

**2-3 marks** – Not eligible for Honors. Eligible for grade of Pass or Fail. Referral/escalation as above.

**4 or more marks** – Fail grade. Referral/escalation as above.

Behavior	Marks (per occurrence)	Assessment Method	<a href="#">Relevant Policy</a>
Unexcused Absences (including arriving late or leaving early) from...			
Clinical experiences (e.g. patient encounters, team rounds, preceptor rounds)	1	CT*, CE**	Excused Absence Policy
Clerkship assessments (e.g. Direct Observations, NBME Subject Exam)	1	CT	
Classroom-based learning activities (e.g. didactics, sim sessions)	1	CT	
Clerkship meetings (e.g. orientation, mid-clerkship meetings)	1	CT	
Unexcused Late Submissions^			
Written case presentations (“write-ups”)	1	CT	Clerkship Specific Requirements
Skill or assessment card	1	CT	
Required online modules	1	CT	
Quizzes	1	CT	
Other			
Violates academic integrity policy	Fail Grade	CT	<a href="#">Academic Integrity Policy</a>

\*CT – Clerkship Team. Includes behaviors directly observed by clerkship team (e.g. AI Director, Site Director, AI Coordinator, Site Coordinator) and/or communicated to clerkship team by another individual.

\*\*CE – Clinical Evaluation form (via One45)



^In order to request an excused late submission of an assessment or assigned task, student must submit the request by email to their Site Director **prior to the deadline** for the assessment or assignment. The decision to grant (or deny) the request is at the sole discretion of the Site Director.

## FAIL & REMEDIATION REQUIREMENTS

Students who fail a clerkship or clerkship assessment should refer to our ISMMS remediation policy, [here](#).

<https://icahn.mssm.edu/education/students/handbook/grading>

## REQUIRED CLINICAL EXPERIENCES (RCE)

*RCEs ensure that students have adequate exposure to a variety of specialty-relevant presenting complaints commonly seen in the clerkship's clinical setting. RCEs are logged online in One45. This process tracks that students are meeting the educational goals of the clerkship.*

Students will perform all of the following components for each RCE:

Emergency Medicine Clerkship	
Abdominal Pain	<ul style="list-style-type: none"><li>• obtain patient history</li><li>• conduct a physical exam</li><li>• interpret pertinent patient data</li><li>• present the case including a discussion of differential diagnosis, assessment, and plan</li></ul>
Altered Mental State	
Chest Pain	
Headache	
Respiratory Distress	
Shock	
Sepsis	
Trauma	

## REMEDIATION

Students who fail a clerkship or clerkship assessment should refer to our ISMMS remediation policy, [here](#).

<https://icahn.mssm.edu/education/students/handbook/grading>

## RECOMMENDED CLERKSHIP READINGS/TEXTS

Students are expected to read on a daily basis. Preceptors may suggest specific articles or a topic for study. While there is no specific text required, the following website contains: links to national EM clerkship directors teaching cases (CDEM): [www.cdemcurriculum.org](http://www.cdemcurriculum.org);

Departmental websites: [Sinaiem.org](http://Sinaiem.org), [sinaiem.us](http://sinaiem.us), [emcrit.org](http://emcrit.org);

## STUDENT RESOURCES & POLICIES

### ATTENDANCE & ABSENCE REQUEST POLICY



Absence Requests should be submitted at least 4 weeks in advance of the first day of the clerkship (this does not pertain to illness or death in the family). It is the responsibility of the Clerkship Director to approve excused absences. More information about Attendance Standards can be found in the Student Handbook online, or by clicking [this link](#).

**To request clerkship absences, students must complete the Year 3 & 4 Absence Request Form, by scanning the QR code.**

## CONFLICT OF INTEREST (COI) POLICY

The COI policy ensures that a provider of any health services to a medical student has no current or future involvement in the academic assessment of, or in decisions about the promotion of that student. This applies to all faculty, residents, other clinical staff, and current or prior clinical or familial/intimate relationship with that faculty. Students and educators may submit the names of any individual with whom they have a conflict of interest to the Clerkship Director. The Clerkship Director will reassign any student. The reason given for the reassignment is duality of interest; the nature of the specific duality of interest situation need not be identified.

While the primary responsibility for reporting COI sits with each educator, students can also report potential conflicts of interest. **Students should report a possible COI to the Clerkship's Director and Coordinator.** Reports should be made *at least 4 weeks in advance* of the first day of the clerkship.

## SPECIAL ACCOMMODATIONS

The Icahn School of Medicine is committed to providing equal access to learning opportunities to students with documented disabilities. To ensure access to this class, and your program, please contact the Disability Officer, Christine Low, to engage in a confidential conversation about the process for requesting accommodations.

More information can be found online at <http://icahn.mssm.edu/education/students/disability> or by contacting the Disability Officer: [christine.low@mountsinai.org](mailto:christine.low@mountsinai.org)

## GRADING POLICY

Please view the ISMMS grading policy for Years 3 and 4 in our student handbook [here](#).

<https://icahn.mssm.edu/education/students/handbook/grading>

## WORK HOURS POLICY

Please view the ISMMS Clinical Student Work Hour Policy, which outlines the instructional time limitations for third- and fourth-year students, [here](#).

<https://icahn.mssm.edu/education/students/handbook/student-work-hours>

## SUPERVISION POLICY

Please view the ISMMS Supervision Policy for Years 3 and 4 [here](#).

<https://icahn.mssm.edu/education/students/handbook/year-3-4-policies-procedures>

## REMEDIATION POLICY

Please view the ISMMS the Year 3 remediation policy [here](#).

<https://icahn.mssm.edu/education/students/handbook/grading>

## ACADEMIC INTEGRITY POLICY

Please review the following Student Code of Conduct and Academic Integrity policies.

<https://icahn.mssm.edu/education/students/handbook/student-faculty-conduct>

## REQUIRED CLINICAL EXPERIENCES

Please view the ISMMS RCEs policy in the Student Handbook under Year 3 and 4 Policies and Procedures, [here](#).

<https://icahn.mssm.edu/education/students/handbook/grading>

## CONFIDENTIAL COMPLIANCE HOTLINE

1-800-853-9212 To report legal, ethical, quality, behavioral or practical concerns.

## TITLE IX

[TitleIX@mssm.edu](mailto:TitleIX@mssm.edu) Cell: 646-245-5934

## OMBUDS OFFICE

[ombudsoffice@mssm.edu](mailto:ombudsoffice@mssm.edu)

A confidential, informal, neutral, and independent resource for students to discuss any issue of concern.

## CONTACT INFORMATION

### CLINICAL CURRICULUM TEAM

[clerkships@mssm.edu](mailto:clerkships@mssm.edu) ; 212-241-6691

### STUDENT AFFAIRS

[Student.affairs@mssm.edu](mailto:Student.affairs@mssm.edu) ; 212-241-4426